Ref No. :- 4/50/2013 –CTE(NEQIP)

MEETING MINUTES

Minutes of the Meeting of the 2nd BOG of Government Polytechnic, Imphal-West chaired by Controller of Technical Education, Manipur, held on 26th November, 2014 at 3:30 PM at the Office Chamber of Controller of Technical Education, Takyelpat, Imphal in Connection with Mentor Visit and NEQIP-Progress report .

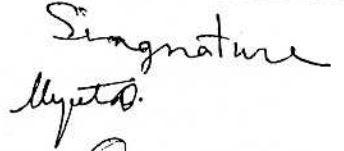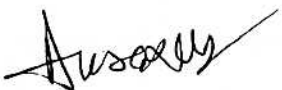List of Member present is enclosed separately as Annexure –I.

At the outset, CTE, Manipur welcomed all the members of the BOG, present in the meeting and thereafter express to solicit guidance, interaction and effective implementation of the Functions of the Board.

In the Meeting, the following were resolved as under:

1. NEQIP: Report by Co-ordinator NEQIP was heard upon by all the members, The remark from Prof. A.K. Saxena about the quality of students passing (1% distinction students) target set in NEQIP for current Financial Year to be increased through:
    a. Mechanism for motivation (facilitation of faculty in State functions).
    b. Mechanism for Accountability (Staff appraisal and student appraisal should be started).

2. Placement Officer: Appointment of full time – Placement Officer was endorsed by all the members for effective and increase in placement and end–course skill development..

3. Institute – Industry Interaction: More interaction and collaboration with industry should be worked out and implemented.
    a. More live-projects should by taken from
        Telecom Industries (BSNL, Reliance Airtel)
        I.T –Industries (Hadron Tech Ltd and Chirom tech Ltd.)
        Construction – Industries (HVS, others)
        Automobile – Industries (Maruti, FORD etc)
    b. More Testing and Consultancy activities should by increased by the faculty after modernization of Laboratories through NEQIP.

4. Opening of New – Branch in Computer Engineering Field :
    a. The Institute has already supporting departments in Physics, Chemistry, Math's for First year.
    b. Electrical, Electronics faculty can be used for the New-Course in Computer, besides the Computer faculty already existing.
    c. The existing Computer Lab can be utilized for the new course.
        Computer Engineering Department will help in maintenance, Procurement and effective handling of Computers and peripherals.

5. BOG Meeting: Any member should ask for BOG Meeting if need arises on any topic and concern of the students and faculty.

The Meeting ended with thanking Notes.

V. Chairman
BOG, Govt.Poly. Imphal-West

2nd BOG Meeting :   **25th NOV. 2014.**

	Name	Signature
1.	M. Geeta Devi	_(signed)_
2.	Sd. Kholi Land.	_(signed)_
3.	Dr. Thokchom Suresh	_(signed)_
4.	Dr. Bhabeswar Tongbram	_(signed)_
5.	Dr A. K. Saxena	_(signed)_
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