

**ALL INDIA COUNCIL FOR  
TECHNICAL EDUCATION  
NORTH – EAST QUALITY  
IMPROVEMENT PROGRAMME**

**Government Polytechnic, Imphal  
(2013-2016)**



# PROGRESS-REPORT

QUARTERLY  
PROGRESS-REPORT

1<sup>ST</sup> AND 2<sup>ND</sup>

(2013-2014)

AND

PLAN FOR THE NEXT QUARTER

# September, 2013

- 12<sup>th</sup> - Submission of Project Proposal for North East Quality Improvement Programme (NEQIP) Government Polytechnic ,Imphal West,Manipur.
- Workshop-Guwahati for Project Proposal for North East Quality Improvement Programme (NEQIP)
- 27<sup>th</sup> - A New Improved Project Proposal for “North East Quality Improvement Programme (AICTE-NEQIP)”Institutional Development Plan Government Polytechnic ,Imphal West,Manipur.

# December, 2013

- 13<sup>th</sup> - Offer of Financial Assistance as Grant-In-aid to the Proposal submitted under AICTE-North Eastern Quality Improvement Program (NEQIP) for the Financial year 2013-2014.

For Government Polytechnic ,Imphal West,Manipur.

- Discussion-SWOT.

# January, 2014

- 17<sup>th</sup> - (ORDER) An Institutional Project Unit (IPU) comprising of members - constituted for effective functioning and implementation of project activities as per AICTE guidelines.
- 18<sup>th</sup> - Constitution of Board of Governor (B.O.G) of the Government Polytechnic, Takyel, Imphal, Manipur –for approval to the Government.

# January, 2014

- 18<sup>th</sup> - Acceptance Letter to AICTE to the terms and conditions .
- MOU document sent to AICTE.
- Board of Governor (BOG) of the Government Polytechnic, Takyelpat, Imphal sent to AICTE.
- IPU of the Government Polytechnic, Takyelpat, Imphal sent to AICTE .
- 29<sup>th</sup>-Re sending of MOU, BOG, e-Payment Details.

# February, 2014

- 7<sup>th</sup> - (Govt.Order) The Governor of Manipur is Pleased to constitute Boards of Governors (B.O.G) in respect of the existing Government Polytechnic, Takyelpat, Imphal and the upcoming Govt. Polytechnic in all Districts of Manipur, consisting of the members with immediate effect and until further orders.
- 7<sup>th</sup> - Detail of Bank account for NEQIP, Govt. Polytechnic, Imphal West Manipur

# March, 2014

- 19<sup>th</sup> - Release of 1.25 Crores, being the 1<sup>st</sup> Installment of Advance upto 25% of the sanctioned amount of Rs.5.00 crores as Grant-in-Aid to “Govt. Polytechnic, Takyelpat, P.O., Imphal- West - 795001” for implementation of Institutional Development Proposal (IDP) for the first year (2013-14) Under AICTE-NEQIP Scheme (2013-16).
- Sanctioned Order –to DDO AICTE ,Copy Received.
- Sanctioned Institutional Project Budget Government Polytechnic, Imphal West, Manipur annexed.

# April, 2014

- Repairing of Class Rooms by the Department.
- Repairing of Laboratory Rooms by the Department.
- Reassessment of equipments in all the Departments
- Listing of Equipments
  - a. To be Repaired
  - b. To be Procured

# May, 2014

- 12<sup>th</sup> -Grant in Aid under AICTE- NEQIP Scheme – Acceptance Letter No 1/1/2011/GP .Letter of Credit to the Bank from AICTE.
- Photostat Copy of MOU duly signed by Authorized Signatory on behalf of AICTE received.
- Repairing of Class Rooms by the Department.
- Repairing of Laboratory Rooms by the Department

# June, 2014

- 26<sup>th</sup> -Meeting Notice for (IPU) for AICTE-NEQIP Programme for Govt. Polytechnic, Imphal will be held on 28<sup>th</sup> June , 2014 at 1:PM at the Office room of CTE.
- 28<sup>th</sup> -Meeting Minutes (The First Meeting of the IPU was held on 28/6/2014 at the Office Controller of Technical Education , Govt. of Manipur with the Chairman IPU, Govt. Polytechnic Imphal at 1:00PM sharp as president, Resolution to implement and monitor by IPU adopted.
- Departmental Staff Meetings held and priority proposal sent up to IPU.

# JUNE

- Repairing of Class Rooms by the Department.
- Repairing of Laboratory Rooms by the Department
- Purchase of Equipments
- Smart Classrooms
- MIS and website
- Conference Room  
-Discussed.

# July, 2014

- 9<sup>th</sup> - Visit of Mentors to the beneficiary institutes in NER under AICTE- NEQIP Scheme: letter from Advisor AICTE(Renu Bapna) regarding nomination of Prof A.K.Saxena– Professor,Dept. of ECE,IIT Roorkee.
- Repairing of Class Rooms by the Department.
- Repairing of Laboratory Rooms by the Department

# August, 2014

- 4<sup>th</sup> –Letter for receipt of Release of Rs. 1.25 Crore as Grant in Aid under AICTE-NEQIP Scheme through RTGS-Receipt requirement.
- 6<sup>th</sup> - The IPU for AICTE-NEQIP Programme for Govt. Polytechnic, Imphal will be held on 6<sup>th</sup> August, 2014 at 1:00PM at the Office room of CTE.
- 6<sup>th</sup> - Meeting Minutes ( The IPU meeting was held on 6/8/2014 at the Office of Controller of Technical Education Govt. of Manipur with the Chairman IPU, Govt. Polytechnic Imphal at 1:00PM sharp as president.

# August, 2014

- 8<sup>th</sup> - Letter from AICTE regarding meeting of Mentors in Imphal of beneficiary Institutions on 4<sup>th</sup> Sept 2014.

North East Quality Improvement Programme (AICTE-NEQIP) guidelines ,Reports, TA/DA

- Repairing of Class Rooms by the Department.
- Repairing of Laboratory Rooms by the Department

# August, 2014

- 21<sup>st</sup> -The IPU for AICTE-NEQIP Programme for Govt. Polytechnic, Imphal will be held on 21st August, 2014 at 1:15PM at the Office room of CTE.

Meeting Minutes of IPU meeting held on 21/8/2014 at the Office of Controller of Technical Education Govt. of Manipur.

Views and suggestions : Faculty, Staff ,Seniors

Guidance and help : BOG.

Curriculum Reforms

- 25<sup>th</sup> -ORDERS(In continuation of the Administrative Department of Hr.& Tech.Edu order of even number date 7<sup>th</sup> February, 2014 regarding constitution of Board of Government in respect of existing Government Polytechnic, Takyelpat the following Teacher of MIT/Govt. Polytechnic and Manipur University are nominated as member of the said BOG as under).

# August, 2014

- 26<sup>th</sup> –Members nominated for BOG in respect of Government Polytechnic Institute, Takyelpat, Imphal- West was sent to AICTE –N Delhi, AICTE –ERO Kolkatta, Manipur University, Manipur Institute of Technology,
- 26<sup>th</sup> -NOTIFICATION(Notification of even number dated 26<sup>th</sup> Aug, 2014 Inviting Rate Quotations from the authorized dealers/ resellers of reputed Brands for the supply and installation of following item.
- 30<sup>th</sup> -NOTICE( Informed to all the Student of Govt. Polytechnic Imphal-West District Manipur that they can avail “In –Course Training” Starting from 8<sup>th</sup> September 2014 for weak subject and “Career Counseling” for end course training.
- Student belong to SC/ST/OBC and General can contact their respective Head of Department for details on “In – Course Training”.

# September, 2014

- 3<sup>rd</sup> - Commissioner (Hr.&Tech.Edu.) Govt. of Manipur who is the Chairman of Board of Governor of Govt. polytechnic, Imphal-West Takyelpat hereby convenes a meeting of the BOG members in the Conference Room of Commissioner (Hr.& Tech. Edu.) Government of Manipur located at Room No. 152-153, 2<sup>nd</sup> Floor of Minister's Block Manipur Secretariat Imphal on 4<sup>th</sup> Sept, 2014 at 11:00 AM in connection with NEQIP/All India Council of Technical Education.
- Minutes of the Meeting Chaired by Commissioner (Hr.&Tech.Edu.) Govt. of Manipur Held on 4<sup>th</sup> August, 2014  
Imphal West Polytechnic as model for future Polytechnic, Visit of Mentor ,Stake holders meeting and Industry interaction and new courses and curricula.

# September, 2014

- 10<sup>th</sup> -Enhancement of Honorarium from Rs. 3000/- per day to Rs.8000/- Per day to Mentor and Performance Auditors for Visiting NEQIP beneficiary Institutions.
- 26<sup>th</sup> -Meeting Notice (the IPU for AICTE-NEQIP Programme for Govt. Polytechnic, Imphal will be held on 26<sup>th</sup> September, 2014 at 1:15PM at the Office room of CTE.
- 26<sup>th</sup> -Meeting Minutes(The IPU meeting for Selection of Firm & Companies was held on 26/9/2014 at 1:15PM sharp with Chairman of IPU as president.

# September, 2014

- 26<sup>th</sup> -Seminar/Workshop/Meeting Notice

Topic:-

1. Need for Smart Classroom

2. Engineering Content

by Person, India.

- Presentation of “Engineering Master Content”- by SANTOSH KUMAR SAHA of Person, India. Head Office-New Delhi at the Office of Deputy Director, Technical Education, Govt. of Manipur at 11:00AM sharp.

# October, 2014

- Contd. -“In –Course Training” Starting from 8<sup>th</sup> September 2014 for weaker students and “Career Counseling”.
- Student belongs to SC/ST/OBC and General with coordination of Head of Department.
- Interaction with various firms regarding laboratory equipment and other items.
  - 1.Demonstration
  - 2.Testing

# November, 2014

- 4<sup>th</sup> -Notice to all the Teachers of Govt. Polytechnic, Imphal that a Meeting will be held on 5<sup>th</sup> November, 2014 at 1:00PM in the Multipurpose Hall of the Government Polytechnic, Imphal in connection with the Meeting of all DTE's of NE State to be held on 7<sup>th</sup> November, 2014 at NITTTR., Kolkata regarding Training Need Analysis of Polytechnic Teachers.  
Curriculum revision with NITTTR Kolkтта and Imphal West Polytechnic.
- 13<sup>th</sup> -Meeting Notice( The IPU for AICTE-NEQIP Programme for Govt. Polytechnic, Imphal will be held on 14<sup>th</sup> November, 2014 at 1:15PM at the Office room of CTE.

# November, 2014

- Industry Institution Interaction Programme started from 21<sup>st</sup> November, 2014.
- L Chandrakanta Singh ,SDE GSMMSC,BSNL-Imphal interacted with 53 students –Openings and Operations in BSNL on 22<sup>nd</sup> Nov 2014.
- H Vikram /Amit –HVS Construction Ltd on Construction Scenerio and Equipments.
- Geetchandra Singh –Reliance telecommunication .
- L Upendra –Hadron Tech Ltd
- Somananda-MI FORD-Automobile industry in Manipur.